

Bio – Living Earth Distance Learning Class Syllabus Chino Valley Unified School District 2020-21 school year

Teacher: Ms. Hayes

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Course Description

Biology is the study of life. It describes the characteristics, classification, and behaviors of organisms, how species come into existence, and the interactions they have with each other and with the environment. Topics will include biochemistry, cellular biology and transport, cellular respiration and photosynthesis, DNA and protein synthesis, genetics, ecology, and climate change.

Distance Learning Expectations/Procedures

These expectations will include online and offline learning activities. The work for the week in each content area can be found in Google Classroom. Tools in Google Classroom such as instructional videos, online resources and chats on Google Meet will be used. Not all components of online learning will happen in the first few weeks but build over time as teacher and student comfort increases.

Students will check teacher's website/Google Classroom daily for announcements.

Students will complete weekly assignments by assigned due dates. **If additional time is needed per IEP that is discussed ahead of the due date.**

- o Students will submit ALL work through Google Classroom
- o Notify teacher for submission problems or extensions **prior to next class**

Students will uphold academic integrity and not engage in plagiarism or cheating.

- o Student will complete their own work and not copy from someone else/ or provide answers to someone else.
- o Cite sources and provide references when needed.

Students will use appropriate language and behavior when communicating online with teachers and peers.

- o Students will demonstrate online etiquette – Think twice before posting!
- o Protect passwords and identity

Students should take notes in their notebooks to help them with assignments and assessments.

Students should schedule time and find a quiet place before taking assessments.

Communicate with teacher any questions or concerns regarding classroom expectations.

It is important that students understand their responsibility as learners to engage in their classrooms each day. In addition, they are responsible for the same regulations as listed in their Student Handbook. This includes appropriate online behavior within the Distance Learning Platform. (Refer to Classroom Matrix on classroom website)

Grading Policy

The course grade will be determined by the accumulation of points from labs, homework, classwork, projects, tests/quizzes, and participation.

40% of the grade is based on tests and quizzes. If a student is absent the day of a test or quiz, it is the student's responsibility to schedule to take the exam with the teacher. Tests will be scheduled during lunch, office hours or after school.

30% of the grade is based on assignments: homework, worksheets, activities, labs, and notebook checks.

30% of the grade is based on class participation. Participation will be based on individual and group participation, as well as meeting classroom expectations.

The grading scale is as follows: 90-100% = A 80-89% = B 70-79% = C 60-69% = D < 59% = F

Course Materials

Notebook and pencil/pen

Colored pencils/pens/Highlighters

Personal computer with camera and operating microphone

Progress

Student progress will be monitored through a variety of measures: class participation, class work, homework and journal entries.

Participation

Active participation is a requirement and is a means of monitoring student progress. It will be reported in the work habits grade. Also, students need to have their materials and demonstrate good citizenship by following class and school rules. Cameras are required to be on. If the student needs to turn it off for any reason, they need to communicate so in the side chat. They will be expected to return and get the work and explanation after class time if they missed the information. Students are to be fully engaged and not leave class to do chores or other outside activities during class time to receive full participation

Arrival & Dismissal

Students are expected to be sitting in their seat with their Video Camera ON and quietly working on the warm-up activity at the beginning of assigned class session. Students are to remain on camera during

virtual class instruction with microphone muted till instructed otherwise. At the end of class session, students will exit out of virtual meeting.

Tardy Policy

Students are expected to be in their seats ready to learn at the beginning of the session. **You will be considered tardy if you are not logged into the virtual session within 10 minutes of class.** The school tardy policy as outlined in the student handbook will be enforced. Students are expected to familiarize themselves with this policy.

Homework

It is expected to be **completed by the student themselves** and submitted via Google Classroom by the assigned due date and time.

Absences

It is the student's responsibility to identify assignments that need to be made-up. All class assignments and handouts are available through Google Classroom. Contact the teacher to arrange to make-up any quizzes, tests, or activities. Assignments, homework, and tests previously announced and due the day of the absence will be due the day the student returns to class. Absent work must be turned in within the number of days the student was absent, or it is considered late.

Late Work

Will only be accepted during the current six-week grading period. The maximum grade available for late work is 50%.

Cheating

It includes copying or turning someone else's work in as your own is not allowed. Cheating will not be tolerated and will result in a zero for the assignment and administrative referral. Students should refer to Academic Honesty section as outlined in Student Handbook.

Use of Electronics in Class - On occasion, we will have independent work that will be conducted during class time. Games, social media, texting, and other apps are a distraction. Students are expected to refrain from these activities during class time. Listening to music is not permitted during distance learning class time because of the student's inability to hear feedback or clarifications during class/work time.

Progressive Discipline Plan

A positive progressive discipline plan will be used in our class. We all have choices and what we choose to do defines our character.

The progressive discipline plan is as followed:

- 1) Warning – a polite way to remind you of your actions and to correct them
- 2) Conference with student – a personal reminder to get back on task
- 3) Parent Contacted –Parents/guardians will be notified of actions
- 4) Parent/ Teacher Conference – Parent, student and teacher will discuss the problem behavior and devise a plan
- 5) Administrative Referral – Parent Conference. Alternative assignments may also be assigned.

Please refer to the Distance Teaching and Learning Expectations on classroom webpage.